

EVENT BOOKLET

2022 Apollo Projects
New Zealand Swimming
Championships

Updated: 17 February 2022


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PURPOSE

The event sees the best open age swimmers from around the country go head-to-head for the national title. This event also forms an integral part of the selection for the NZ team competing at the 2022 Commonwealth Games and 2022 FINA World Champs.

GOOD SPORTS

Please note that this is a Good Sports event. Swimming NZ is proud to partner with and join the Good Sports movement. This program aims to help parents provide the best sporting experience to their kids.

[Click here to learn more about Good Sports](#)

COVID-19 PROTECTION FRAMEWORK PROTOCOLS

Please note that this event has been adapted so it can be delivered safely during the current Covid-19 Protection Framework. This event will be delivered in the format suited to the red traffic light regardless of the traffic light on the first day of the competition.

[For more information regarding our Contingency Plans, please click here](#)

By swimmers entering this competition, they are understanding and accepting the risks involved in attending events in the current climate.

SNZ strongly encourages all clubs to have a contingency plan in place for if a member of their travelling party becomes sick during the event.

All personnel entering the venue must have a valid My Vaccine Pass. This must be sighted upon arrival to the pool by an allocated SNZ staff member. Only once a valid My Vaccine Pass is sighted will an accreditation pass be given.

All personnel and swimmers must always wear a mask while in the venue, except when in the pool. Masks will be provided if requested.

SNZ will continue to follow government guidelines regarding hosting events under the Covid-19 Protection Framework.

SNZ will also continue to follow the Sir Owen G Glenn National Aquatic Centre's protocols.

Please refer to our website regarding SNZ's policy surrounding a positive case at an event.

ENTRY INFORMATION

Swimming New Zealand policies and the New Zealand swimming rules govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations. All participants must agree to comply with the Sports Anti-Doping Rules.

Entries	Timeline
Entries Open	Wed 23 February
Individual Entries Close	Mon 28 March at 5pm

- Entry Process

All entries must be submitted via the SNZ Fast Lane page. Individuals will be able to access and complete their entries online via their Fast Lane.

There is no limit on the number of individual event entries.

There will no late entries accepted.

There will be no payment made upon entry submissions. Once entries have closed, clubs will be invoiced for each athlete who made the top 24, top 16 and top 10 positions. These must be paid before the start of the meet commencing.

- Qualification Criteria

Age as at 30 April 2022. Must be 13+ years.

The qualifying period is from 1 January 2021 to 27 March 2022.

The qualifying times are 50m long course times. Short course conversions can also be used to enter. For Para swimmers, please see section below. All swimmers shall only enter qualified events.

Due to limited opportunities to swim, results from either development or designated meets can be used as qualifying times from within the qualifying period.

Individual entry times will be generated by the SNZ Database. Performances from

international, regional and local competitions not held within the database will not be eligible for use to enter this championship.

In compliance with the Covid-19 Protection Framework surrounding events taking place in red, a group cannot exceed 100 people. If there are multiple groups, these groups cannot intermingle throughout the duration of an event, and therefore SNZ have put a capacity limit for both each event for both males and female:

Top 24: All 50m, 100m, 200m and 400m events

Top 16: 800m and 1500m events

Multi-Class Races:

Top 16: 50m and 100m Freestyle

Top 10: All other events

We strongly encourage swimmers to check the Mytogs app for their ranking to see how they rank within each event prior to entering.

- Entry Fees

Location	Individual Entry Fee
Domestic	\$23
International	\$25

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

No refunds for any withdrawals before or during the meet. Refunds for any medical withdrawals can be considered if a signed doctor's certificate is supplied.

- International Entries

Visitors will be able to submit entries using either a TM File or spreadsheet available on the event website. This need to be emailed to entries@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (2) international visitors may progress from heats to finals in any one event. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

International Para Swimmers must hold a National classification or higher and communicate their classification and any codes of exception to entries@swimming.org.nz or cameron@swimming.org.nz during their entry process.

EVENT SPECIFICATIONS

- Groups/Pods

Aligning with the Covid-19 protection framework, groups of no more than 100 people can be gathered at one time at an event. These groups are also not allowed to intermingle for the duration of the event.

There will be four groups, two male, 2 female, randomly allocated to each swimmer. Swimmers will stay within these group for the duration of the event.

- Heats

Heats will be swum in the morning sessions.

Each pod will be allocated a 50mins warm-up time slot in the competition pool and a 50mins warm down time slot in the AUT Millennium Pool.

- Finals

Finals will be swum in the evening.

Each group will have the top 8 swimmers who qualified from the heats session race in the finals session.

Results will be collated from all four groups at the end of each day to finalise placings.

Please note that due to Covid-19 restricting opportunities for 17/18 years to participate in national competition, the 17/18 year age group will be held at the 2022 Apollo Projects NZ Age Group Swimming Championships, with finals held and medals awarded there. Swimmers in this age group may compete at 2022 Apollo Projects NZ Swimming Championships as open age swimmers if they achieve the qualifying time.

- Timed Finals

The 800m Free and 1500m Free for both Males and Females will be swum as timed finals with the only the fastest timed final swum in the final's session of that day.

- Para Athletes

The 2022 Apollo Projects New Zealand Swimming Championships are open to Para swimmers who have a classification of some form – provisional, national or international.

Para swimmers may meet the qualification times in either a short course or long course pool. However, no converted times are allowed – i.e. so long as the time is met the swimmer can enter that event.

Heats and finals will take place for all events. Only the top 8 swimmers will be eligible for the final.

Medals will be distributed based on the World Para Swimming points system (similar to the percentage of the world record calculation) using the event software of which results are final.

For a full list of Paralympic events (from Tokyo 2020) see the [events page here](#) or refer to the highlighted events in the qualifying times document.

- Relays

Due to the Covid-19 protection framework surrounding events in red, SNZ has decided to not host relays at the 2022 Apollo Projects NZ Swimming Championships.

- Psych Sheets

Psych Sheets will be posted on the event webpage on Tuesday 29th March. Due to not late entries being accepted, this will determine the top 24, 16 and 10 swimmers who will be swimming.

Corrections and changes to psych sheets are to be sent to entries@swimming.org.nz by 7pm Wednesday 30 March.

Any changes made after the final psych sheets are published will not be updated online, but will be completed and updated on the SNZ event file.

EVENT INFORMATION

- Opening Hours

Due to the government's restrictions in traffic light level red, there will be no athlete pre-meet session. Each club will need to arrange their own pre-meet sessions.

An accurate timeline will be sent out with warm-up and start times for each group once psych sheets have been released.

- Results

Swimming NZ will have live results via the SNZ website and Live Timing. The results for each event will be uploaded once the event has been signed off.

- MyTogs

Rankings and results can also be found via the free [Swimming NZ app – click here to download](#)

- Spectators and Ticketing

Under the current Covid-19 Protection Framework in red, there will be no spectators allowed into the venue for the duration of the meet.

- Livestreaming, Photography & Videography

All sessions at this event will be livestreamed.

Photos and videos will be taken throughout the competition. All athletes and spectators have agreed to allow livestream, photographs, videos, audio recordings and audio recording to be taken by accredited SNZ contractors to be used for any legitimate purpose by SNZ. If you have any concerns please contact the Event Manager.

Applies only in orange - Spectators agree upon entry that photographic, video or audio recording equipment is prohibited for any purpose which may include, without limitation, video and/or audio recorders, camera tripods, monopods or lenses with a total focal strength of greater than 300mm and commercial digital video equipment. The SNZ Event staff will, at their sole discretion, determine whether or not an item is intended for personal or commercial use.

- Teamline

Merchandise for this event is provided by SNZ partner Teamline and is available for pre-purchase. In addition, race suits and other swim products are available from Teamline on their online store and from their pop-up store at the event.

Find everything you need on their website www.teamline.co.nz

- Parking

Parking is limited at the AUT Millennium facility. Please try and limit the number of vehicles you travel in to the meet.

Please note: Paid parking has been introduced at AUT Millennium, 90 minutes free with a cost of \$2.00 per hour thereafter. All day parking will cost \$10.00. Additional parking information at <http://autmillennium.org.nz/parking-information/>

ATHLETE INFORMATION

- Pool Access

Access to the pool for all swimmers is via the entrance at the far end of the building, at the time listed for your group session open. A valid My Vaccine Pass must be sighted by a member of the SNZ on the door to gain access to your event accreditation. Accreditation must be presented to gain access at every session a swimmer attend.

If you do not have a valid pass you will be required to pay the appropriate admission fee. Lost accreditation can be replaced at a cost of \$15.00. Please remember to scan into the venue with your Covid-19 Tracer app.

- Warm-up Procedure

Warm-up timeline will be released after psych sheet have been released.

A warm-up procedure document will be available on the event webpage, please refer to this document for warm-up guidelines.

Athletes should keep a 2m distance at all times in the warm up pool when possible.

- Swim-down Protocol

Athletes will be able to use the secondary 25m pool in the competition hall until the stated finish time for their session. Once their session has finished, all swimmers must vacate the competition pool building. There will be allocated lanes for further swim down in the AUT Millennium pool located opposite the competition pool.

All swimmers using the AUT Millennium pool to swim down will only be able to do so within the allocated swim down time given.

Each group will need to exit the AUT Millennium pool on the commencement of the following groups warm up time ending in the competition pool. This will ensure that groups will not intermingle and swimmers in the following group will then have access to the AUT Millennium swim down facilities.

Swimmers from other groups will NOT be allowed to warm up in the AUT Millennium pool. SNZ encourage all swimmers who can swim down in the 25m pool in the competition hall to do so. This will help to reduce the contact between swimmers during the event.

- Athlete Seating

Seating will be available on pool deck for swimmers. Swimmers should always keep a 2m distance.

Swimmers are encouraged to be seated in the same seat at each session unless they are getting ready to warm-up or race. This will help to reduce the amount of contact each swimmer has with other swimmers while on poolside.

- Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Meet Director prior to swimming. Any swimmers without such documentation may not be permitted to swim.

- Marshalling Process

Heats: Self-marshalling will be employed during all heat sessions. Swimmers are asked to be in the marshalling area 2 heats prior to their event.

Finals: Self-marshalling will be employed during all final sessions. Swimmers are asked to be in the marshalling area 2 heats prior to their event.

- Winner Interviews

All final and Para multi-classification winners in the evening sessions, as well as NZ Para and Open Record breakers during all sessions will be asked to complete a short interview at the conclusion of the race.

- Victory Ceremonies

Due to the group system being carried out at the event, there will be no victory ceremonies at the 2022 Apollo Projects NZ Swimming Championships.

All results will be collated at the end of each day and medals will be sent out to individuals after the event has ended. Please make sure your address is correct on the database so you can receive your medals.

TEAM MANAGERS AND COACH INFORMATION

There will be no access to the venue for team managers for the duration of the event. This is to allow the maximum number of swimmers to have the opportunity to take part. We are currently working on having an allocated person to be on poolside for all sessions to look after the wellbeing of our swimmers. This will be announced closer to the time. All sessions will be livestreamed, and live results can be found on the Mytogs app.

- Accreditation for Coach Area

Coaches must be registered with Swimming New Zealand under the member category 'Coach' and must be showing as financial and active in the Swimming New Zealand database.

Photo accreditation will be incorporated for this event, so a headshot or passport photo will be required to be included as part of the application process.

You must have a valid My Vaccine Pass to collect your accreditation. This will be sited by a member of the SNZ staff upon entry.

- Event Packs

There will be no event packs as each individual swimmer and coach will be collecting their own accreditation upon entry to their first session.

- Withdrawals

Withdrawals from events for session one will need to be submitted prior to Sunday 3 April 5pm by emailing entries@swimming.org.nz. Any withdrawals for session one submitted after this time will incur a withdrawal fee.

Withdrawals from evening final races will be required to be submitted 30 minutes from posting of event results.

- Protests

Protests must be submitted to the referee, in writing, on the protest form by the coach via text message only within 30 minutes following the DQ announcement. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The swimmer may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

- Session Programmes

There will be no paper programmes, please see all programmes via Live Timing and the event webpage.

There will be QR codes around the poolside for swimmers to scan to find their session timeline.

- Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmer's responsibility to be at marshalling at the appropriate time (i.e. 2 heats before the scheduled race).

Please note: timelines will show each groups finish time, this time indicates when all

swimmers from within that group must leave the competition pool. Swimmers are strongly encouraged to not interact with any other swimmers when not at the event.

- Banner Placement

Swimming New Zealand will have signage at the event and will take precedence for position over regional and club banners. SNZ reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

- Opening Ceremony

An opening ceremony will be held at the start of the evening session on Monday 4 April.

- Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the regional boxes. Forms can be sent via text message upon request also.

- Event Communication

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.

- Points & Awards

The following points system will be used for the 2022 Apollo Projects NZ Swimming Championships:

Points for Open Finals

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

Trophies to be awarded


Harold Pettit Trophy – Most Outstanding Individual Performance
 Darmstadt Trophy – Men’s 100m Freestyle Champion
 South Australian Trophy – Women’s 100m Freestyle Champion
 Stalag Shield – Men’s 4 x 100m Freestyle Champion
 Stalag Shield – Women’s 4 x 100m Freestyle Champion
 Yaldhurst Shield – Top Region
 Top Club

MEDICAL INFORMATION

Service	Address	Phone
Northcare Accident and Medical	5 Home Place, Rosedale	09 479 7770
Tooth Doctor, Northcare	5 Home Place, Rosedale	09 414 7174
Northcare Pharmacy	5 Home Place, Rosedale	09 283 0945
X-Ray, Ascot Radiology	AUT Millennium	09 478 6640
Physio, Healthzone	AUT Millennium	09 477 2098
North Shore Hospital	Shakespeare Rd, Takapuna	09 486 8900
Emergency – Fire, Police, Ambulance	-	111
AED	NAC Control Pool / Ascot Radiology / Millennium Gym L1	-

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